



# State of New Jersey

DEPARTMENT OF THE TREASURY

DIVISION OF PURCHASE AND PROPERTY

Purchase Bureau

P.O. Box 230

TRENTON, NEW JERSEY 08625-0230

RICHARD J. CODEY  
*Acting Governor*

JOHN E. MCCORMAC, CPA  
*State Treasurer*

## **Addendum #3**

**T-0114**

**RFP # 06-X-37559**

### **Library Supplies, School Supplies & Teaching Aids**

**To:** All Vendors and Prospective Bidders

**Date:** November 21, 2005

**From:** Beverly Speck

**Subject:** Additional Bidder Information/Instructions

Revisions and/or changes to the RFP 06-X-37559 are as follows:

A minimum order of \$50.00 list is required for free shipping. Contractors may charge a handling fee of up to \$10.00 for all orders under \$50.00. Contractors having facilities for pick-up available are to allow Using Agencies the option of picking up orders at no additional charge.

The following should be added as the second paragraph to Section 3.0 Commodity Description/Scope of Work: The State reserves the right to notify the contract users in the Notice of Award, if it is determined that identical or similar items are being sold by more than one contractor at differing prices.

3.3 No range of discounts or varying discounts will be permitted.

Section 3.4 Price List(s) and/or Catalog(s) is changed to read: New catalogs for the second year of the contract are to be submitted one year after the contract's beginning date. In the second year of the contract, the contractors must provide its updated catalog and/or price list to both the Purchase Bureau, and the users of this contract. The updated items will be subject to the original discount as stated in the NOA and any extensions thereof.

Digital planners are not permitted under this RFP.

Installation services are not be included in this RFP.

The Purchase Bureau reserves the right to compare the following at any time during the contract period.

Section 6.1.4 should be revised to read "The Purchase Bureau will compare the percentage of discount offered in this bid proposal against the percentage of discount offered to any collective such as EDS and under the current in-place New Jersey State Contract. The discount against list price will also be compared with the brand's Federal GSA contract's discount, the discount offered on other States'

contracts, an average of all discounts offered by all brands bid on this contract, or any combination thereof. Brands that have discounts that are considered unacceptably low (for identical goods and services with the same terms and conditions) may be deemed as NOT IN THE BEST INTEREST OF THE STATE, and as such may not be awarded a contract. Because of the revenue potential of this contract, the State expects appropriately large discounts off list price. THE COSTS OF ALL GOODS AND SERVICES PROVIDED UNDER AWARD OF THIS CONTRACT SHALL BE NO HIGHER THAN THOSE COSTS PAID BY ANY OTHER STATE OR GOVERNMENT ENTITY FOR THE IDENTICAL GOODS AND SERVICES (WITH THE SAME TERMS AND CONDITIONS), THROUGHOUT THE STATE OF NEW JERSEY AND THE NATION FOR ORDERS OF SIMILAR SIZE.”

Companies with the same ownership and/or FEIN # that bid within the same category will be considered non-responsive.

The DOE has been consulted and the State has been unable to determine if Abbot School Districts are required to purchase items from State contract. However, State contracts are made available to Abbot School Districts desiring to use them.

Sargent Welch is added to the conference attendee list.

Bidders are required to return this addendum with the bid proposal.